The name of this organization shall be the School Health Advisory Council, hereafter referred to as SHAC, a standing community council to the Duval County School Board.

The purpose of the SHAC shall be to offer recommendations and advice to the Duval County School Board and Duval County Public Schools Administration on issues that relate to the health of children and their families, in accordance with the Centers for Disease Control Whole School, Whole Community, Whole Child Model, including, but not limited to, matters pertaining to Health Education, Physical Education, Physical Activity, Health Services, Nutrition and Environmental Services, Counseling and Psychological and Social

<u>Section 1.</u> The officers of the SHAC shall be a chair, a vice chair and secretary. While the Chair and Vice Chair should come from community organizations, the secretary may be an employee of DCPS. If the secretary is not an employee of the school district, this officer shall work closely with DCPS staff.

<u>Section 2.</u> The chair shall preside at all regular and special meetings of the SHAC, and otherwise represent the SHAC, as appropriate.

<u>Section 3.</u> The V absence.

<u>Section 4.</u> The secretary will:

- a. Take minutes at all meetings,
- b. Compile and distribute meeting and committee meeting minutes,
- Distribute meeting notices, agendas, minutes and other appropriate documents to the members of the SHAC at least one week in advance of the next meeting,
- d. Maintain the membership list.

<u>Section 5.</u> Nominations for each office on the SHAC will be taken at the annual meeting. If there is only one nomination for an office, the vote may be held by voice vote. If there is more than one nomination for a particular office, then the vote will be taken by ballot.

<u>Section 6</u>. No one person may fill the same elected position for more than 2 consecutive years.

The Chair of the SHAC, or the C SHAC to the school board as needed. The report may be in the form of an oral report at a School Board meeting, by forwarding copies of SHAC meeting minutes to the School Board members, or other appropriate method.

<u>Section 1.</u> These bylaws may be amended at any regular or special meeting of the SHAC by a quorum of the voting members, provided that prior notice of the amendment was given at least one week in advance.

<u>Section 2</u>. The amendment shall become effective immediately upon passage.

Section 1.

Roberts Rules of Order

Newly Revised

in which they do not conflict with these bylaws.